

Agent Name: _____ Client name: _____

First Lender Name : _____ Second/Third Lender Name : _____

Examination of Identification

Complete one of the sections below

1. I, _____ certify that I have personally met with each applicant and examined original copies of at least two identification documents. At least one of the documents must be issued by the Government for a Province in Canada and contains a photograph) Signatures on the application were compared to, and matched with the signatures on the mortgage loan application and the Agreement for Purchase and Sale. The following pieces of identification were examined.

Borrower Name	Document examined	Document number	Territory
	1. 2.		
	1. 2.		

2. I, _____ certify that I was unable to meet personally with each applicant for the following reason:

Additional validation steps completed were as follows;

Mortgage Closing Checklist (Fully Bank Qualified)

- ___ Appraisal or Insurance # _____ Credit Report (if not on Filogix Equifax)
- ___ Signed lender's Commitment/Approval ___ Disclosure to borrower ___ Solicitor letter
- ___ Letter of Direction (only when fees apply) ___ Mortgage Application and Consent Form
- ___ Amortization Summary ___ Insurance Application/Waiver ___ Verification of Income/Employment
- ___ Verification of downpayment ___ Agreement of Purchase and Sale ___ MLS Listing (optional)
- ___ Risks of Getting a Mortgage (client initialed)

Documents for a Private Mortgage or Stated Income/Equity Mortgage (in addition to above forms/items)

(Private Investors/Lenders must be approved by CMB Canada Mortgage Brokers Inc.)

- ___ Investor Disclosure ___ Existing Mortgage Statement/Payment History
- ___ Proof of Suitability or Affordability Questionnaire/Waiver ___ Budget Worksheet/Waiver

Commission Information

- ___ Commission Record TRS (Complete in Filogix) ___ Void cheque to pay referring COI
- ___ CMB Mortgage Referral Program Agreement (if new member)

Send Entire File to 416.410.1315 or EMAIL to fileclosings@imb.ca

Licensed with the Financial Services Commission of Ontario 10134